

# ISCEBS Governing Council— Responsibilities/Expectations



## Governing Council Member

Term of Service: One to three years

- Attend two Governing Council meetings per year—one in Brookfield and the other in conjunction with the Symposium.
- Attend at least one Committee meeting per year as a liaison to the Governing Council.
- Attend the Symposium and be visible amongst the membership. Attend the First-Time Attendee Workshop, CEBS Conferment Ceremony, Welcome Reception, luncheons and breakfasts; serve as a roundtable moderator if needed and as a session moderator. These are in addition to attending the sessions!
- Attend the Leadership Conference in Brookfield in March (GC Members who serve as liaisons to the Membership Committee are asked to attend. Other volunteers may be needed if scheduling doesn't permit GC liaisons to attend.)
- Participate in conference calls—approximately three to four each year.
- Attend your local chapter education programs.
- Earn Fellowship and be CEBS-Compliant.
- Promote Society local chapters, Symposium attendance, CEBS Program, CEBS-Compliance and ISCEBS Fellowship.
- Make contributions to Society activities, publications and promotions (when possible).
- Leverage/promote your position on the Governing Council locally and nationally.
- Identify chapter leaders for Committee positions and for the Governing Council.

## Governing Council Officer—

### President, Vice President, Secretary-Treasurer and Immediate Past President

Term of Service: Four years as an officer, in addition to one to three years as Governing Council member

- All of the above member duties
- Attend two ISCEBS Board meetings each year in conjunction with the International Foundation Summer and Year-End Board and Committee meetings.
- Lead/participate on WebEx presentations with local chapter leaders as scheduled.

### President

- Chair all meetings of the Governing Council and Board of Directors.
- Make written contributions to ISCEBS *NewsBriefs*.
- Demanding and high-visibility role at the Symposium (President's Report on Tuesday morning, CEBS Conferment Ceremony on Sunday/Lead CEBS Pledge and Congratulations from ISCEBS)
- Serve on the Governing Council Nominating Committee.

### Vice President and Secretary-Treasurer

- Attend the summer and fall ISCEBS Board meetings.
- Vice President—deliver Fellow luncheon opening comments at the Symposium.
- Vice President—Serve on the Governing Council Nominating Committee.

### Immediate Past President

- Chair Strategic Planning Committee.
- Chair Nominating Committee.
- ISCEBS liaison to the ISCEBS Board and the International Foundation Corporate Board (attend the Spring Foundation Board/Committee Meetings—usually in March.)

### Past President

Term of Service: Additional four years

- Attend Strategic Planning Committee meeting one time per year.



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